



## Instructions for the FedEx Packaging Test Application

Please complete the application in its entirety to enable FedEx Packaging Services to accurately choose the correct test procedure for your package.

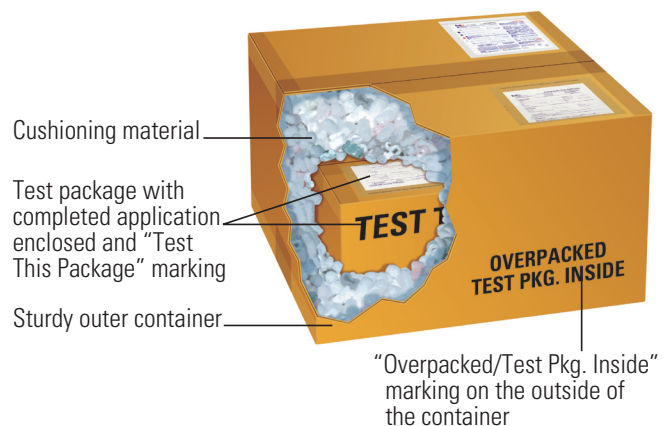
### Testing Submission Guidelines

Follow these guidelines for submitting your packaging for testing. An active FedEx account number is required. You and your FedEx account executive should expect testing results via e-mail within 5 to 7 business days from FedEx Packaging Services' receipt of your packaging.

- Complete and sign your application, referencing the name of your FedEx account executive on the form. Please provide an accurate description of the product contents.
- Do not ship hazardous materials/dangerous goods to us to test; instead prepare a sample test package including all the components in the exact weight and configuration you intend to send to the lab, with water or sand in place of the actual hazardous materials/dangerous goods sample. If you cannot replace the hazardous materials/dangerous goods with water or sand, do not send the package to be tested.
- Prepare a sample test package including all the components in the exact configuration you intend to send to your customer.
- Place your completed application, your sample test package labeled "Test This Package" and any necessary cushioning material in a sturdy outer container marked "Overpacked/Test Pkg. Inside."
- Send your shipment to:  
FedEx Packaging Services  
2828 Business Park Drive  
Bldg. H, Suite 500  
Memphis, TN 38118

### Complimentary Testing and Return Shipping

FedEx Packaging Services will test your packaging at no charge. You simply cover the costs of shipping your test package to FedEx Packaging Services. Then, if you request, we will return your test package free of charge via FedEx Express Saver® or FedEx Ground® service. Of course, you may request return of your packaging via other FedEx® services at your own expense.



[Click here for the FedEx Packaging Test Application.](#)

### Dangerous Goods and Hazardous Materials

FedEx Packaging Services does not test packaging containing dangerous goods, simulated dangerous goods or hazardous materials, but will test packaging with simulated hazardous materials for FedEx Ground shipping.



Initial Package Test  Retest (provide previous test number) \_\_\_\_\_

**1 Customer Information**

Company \_\_\_\_\_ FedEx acct. no. \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Country \_\_\_\_\_  
Contact name \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_  
FedEx sales acct. executive (if known) \_\_\_\_\_

**2 Product Information**

Product name and description \_\_\_\_\_  
Model no. \_\_\_\_\_ Approx. value \_\_\_\_\_  
Primary shipment method (check one):  FedEx Express  FedEx Express Freight  FedEx Ground  
Do you primarily ship this packaged product internationally?  Yes  No *International shipping may require additional testing.*  
If yes, please check location(s):  Canada  Mexico  Other \_\_\_\_\_  
Is this packaging test required as part of a vendor approval program?  Yes  No  
*If yes, please describe, as we may perform additional tests and include specific information in your test report.*

Does your test package contain any of the following? (check all that apply):  
 Dry ice, gel coolants or ice  Pharmaceuticals or medical products  Electrical components  Liquids  
 Simulated hazardous materials (FedEx Ground shipments only) *See the important note and provide acknowledgement below.*

NOTE: FedEx Packaging Services does not test packaging containing hazardous materials or dangerous goods. We will test your FedEx Ground hazardous materials packaging if your shipment can be simulated with water, sand or other nonhazardous substances. If you send hazardous materials, we will return or dispose of the packaging and contents at your expense.

I affirm that I have replaced the hazardous material with nonhazardous substances in my test package to simulate:  
Hazardous material \_\_\_\_\_ UN number \_\_\_\_\_

**3 Packaging Information**

This packaging is (check one):  Current packaging  Prototype  Production sample  
What kind of damage might you expect if the packaging failed (e.g., dents, scratches, spoilage)?

If this is your current packaging and shipment method, is your product being damaged?  Yes (explain)  No

**4 Additional Information/Special Instructions**

**5 Customer Release**

I release the product and packaging to FedEx for testing. I also release and agree to hold FedEx harmless for any damages or liability for loss of product or packaging submitted to FedEx Packaging Services. Federal, legal and regulatory requirements may prevent us from returning certain commodities.

For safety reasons, we cannot return packages that contain leaking products or broken glass.

I agree to the terms and conditions stated above. Date \_\_\_\_\_

I have placed the test package(s) inside an additional package with cushioning that is overpacked/overboxed for safe shipment.  Yes  No

I would like my sample(s) returned after test completion.  Yes  No

I will print and attach this application to the test package and keep a copy for my records.

**PRINT**

**SUBMIT**

To submit this form manually, save it to your desktop and attach it to an e-mail addressed to packagingervices@fedex.com.